

**Statutes for the preparatory programme  
SHIFT Study Sprint Sustainable Civil Engineering  
From 26 January 2026**

Pursuant to Art. 9 sentence 1 of the Bavarian Higher Education Innovation Act (BayHIG) of 5 August 2022 (GVBl. p. 414, BayRS 2210-1-3-WK) in its currently valid version, the Technical University of Ingolstadt issues the following statutes:

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## **§ 1**

### **Objective of the preparatory programme**

The SHIFT Study Sprint Sustainable Civil Engineering preparatory programme (preparatory programme) prepares international prospective students for the Bachelor's degree programme in Sustainable Civil Engineering at the Technical University of Ingolstadt (SCE degree programme) and supports them in their onboarding and integration at the Technical University of Ingolstadt (THI) and in Ingolstadt.

## **§ 2**

### **Duration and structure**

- (1) <sup>1</sup>The preparatory programme lasts one semester. <sup>2</sup>It is offered in the winter semester.
- (2) The preparatory programme is limited to a maximum of 25 participants.
- (3) The preparatory programme cannot be repeated or extended.
- (4) Participants are not automatically accepted into the SCE programme; a separate application must be submitted.
- (5) The preparatory programme is conducted in English.

## **§ 3**

### **Application**

<sup>1</sup> Applications to participate in the preparatory programme must be submitted online by the applicant via the PRIMUSS applicant portal. <sup>2</sup>The statutes governing admission to study, enrolment, leave of absence, re-enrolment and de-registration at the Technical University of Ingolstadt (THI Enrolment Statutes) dated 11 December 2023, as amended, apply accordingly. <sup>3</sup> The complete application must be submitted to THI between 15 March and 30 April at the latest before the start of the preparatory programme.

## **§ 4**

### **Status of participants**

<sup>1</sup>Participants in the preparatory programme are enrolled as additional persons in accordance with Art. 87 (3) sentence 1 BayHIG, but they do not become members of the university in accordance with Art. 19 BayHIG. <sup>2</sup>Nevertheless, they are entitled to use the university's facilities and to be present on the premises of the THI within the scope of the preparatory programme. <sup>3</sup> Furthermore, participants shall be provided with the necessary IT access, library access and use of technical equipment.

## **§ 5**

### **Enrolment**

<sup>1</sup> For enrolment as a participant, the applicant must submit:

- a) a valid official photo ID and a photograph;
- b) the completed online enrolment application form;
- c) information on previous education, previous studies and practical experience;
- d) proof of full payment of student union fees and other applicable contributions and fees;
- e) proof of health insurance;
- f) proof of sufficient knowledge of the English language at level B2 of the Common European Framework of Reference for Languages;
- g) University entrance qualification, proven by a preliminary examination document (VPD) from uni-assist e. V. and, if applicable, a certificate from the Academic Examination Centre (APS certificate) and
- h) any other documents listed in the letter of admission.

<sup>2</sup> §§ 12 (1) and 13 of the THI enrolment regulations apply accordingly.

## **§ 6**

### **Participation requirements**

- (1) The requirements for participation in the preparatory programme are:
  - a) proof of a valid university entrance qualification,
  - b) proof of sufficient knowledge of the English language (language level B2 or higher of the Common European Framework of Reference) and
  - c) successful completion of the selection process in accordance with § 7.
- (2) The requirements referred to in paragraph 1 must be provided no later than the day of enrolment.

## **§ 7**

### **Selection process**

- (1) Successful completion of the selection process is a prerequisite for participation in the preparatory programme.
- (2) The prerequisite for participation in the selection procedure is a formal and timely application and proof of the participation requirements in accordance with § 6.
- (3) A committee consisting of up to three persons from the International Office and a full-time professor from the SCE programme will be formed to conduct the selection process.
- (4) The selection committee will evaluate the submitted documents according to the following criteria:
  - a) Average grade of the university entrance qualification (according to VPD) and
  - b) Competence in STEM subjects, measured on the basis of subject-specific individual grades in mathematics, chemistry, physics and computer science.

(5) <sup>1</sup> In the selection process, applicants' documents are assessed on a scale of 0 to 60 points, with 0 being the worst and 60 the best possible result. <sup>2</sup> The total score is made up of two partial scores (each with a maximum of 30 points). <sup>3</sup> The partial scores are determined as follows:

- a) Average grade of the university entrance qualification (according to VPD):
  - Grade 1.0-1.9: 30 points
  - Grade between 2.0-2.9: 20 points
  - Grade between 3.0-3.9: 10 points
  - Grade 4.0 or lower: 0 points
- b) Assessment of specific aptitude and skills in STEM subjects based on subject-specific individual grades in mathematics, chemistry, physics and computer science; the assessment is based on the following:

Max. 30 points in total	Grade 1.0–1.9	Grade 2.0–2.9	n/a or grade $\geq$ 3.0
Mathematics	12 points	6 points	0 points
Chemistry	6 points	3 points	0 points
Physics	6 points	3 points	0 points
Computer science	6 points	3 points	0 points

The partial score is calculated from the sum of the individual marks.

<sup>4</sup>The total score (max. 60) is calculated from the sum of the partial score for the average grade of the university entrance qualification according to sentence 1 lit. a) and the partial score for the assessment of specific aptitude and skills according to sentence 1 lit. b). <sup>5</sup>A minimum total score of 35 must be achieved in the selection process. <sup>6</sup> A ranking list is created based on the total number of points. <sup>7</sup> The respective capacity of the programme determines the number of participants admitted per year; a maximum of 25 participants is possible. <sup>8</sup> The places available each year are allocated in order of the ranking list. <sup>9</sup> If there is a tie in the ranking of applicants, the decision is made by lot.

(6) If the applicant is not accepted as a participant or does not enrol after passing the selection process in the following enrolment period, the application can be resubmitted at the earliest for the following year's application period; the selection process must be repeated.

## § 8

### Programme content and compulsory participation

- (1) The International Office will provide an overview of the programme content, which will reflect the specific content of the preparatory programme.
- (2) Attendance at the courses is compulsory, unless otherwise specified in the overview of programme content.

**§ 9**  
**Premature withdrawal**

THI reserves the right to exclude individual participants from the preparatory programme for good cause.

**§ 10**  
**Obligation to cooperate**

Participants are obliged to notify THI immediately of any changes to:

- a) their name,
- b) address (postal address),
- c) residence status and
- d) the data to be provided in accordance with these statutes and other legal provisions.

**§ 11**  
**Certificate of participation**

- (1) <sup>1</sup>The preparatory programme is successfully completed when the participant has successfully participated in the content specified in the programme overview; this is the case if the participant has regularly attended all compulsory courses listed in the overview. <sup>2</sup> In order to prove attendance, the participant may not miss more than 25 per cent of the respective activity.
- (2) The participant will receive a certificate of participation upon successful completion of the preparatory programme.

**§ 12**  
**Other provisions**

- (1) Participation in the preparatory programme does not entitle the participant to admission to a degree programme at THI.
- (2) When transitioning to a degree programme, participants must go through the application process at THI or other universities and meet the requirements for the respective degree programme.

**§ 13**  
**Entry into force**

<sup>1</sup>These statutes shall enter into force on 1 October 2026. <sup>2</sup>They shall apply to all participants who take part in this programme from the winter semester 2026 onwards.

Issued on the basis of the resolution of the Senate of the Technical University of Ingolstadt on 26 January 2026 and approved by the President.

Ingolstadt, DD.MM.2026

signed

Prof. Dr. Walter Schober

President

These statutes were filed at the Technical University of Ingolstadt on DD.MM.2026. The filing was publicly announced on DD.MM.2026 by posting it on the Technical University of Ingolstadt website. The date of announcement is therefore DD.MM.2026.