

**ERASMUS academic year \_\_\_\_\_**

**Letter of confirmation for staff mobility**

**To be completed by the host institution:**

**It is hereby certified that**

<b>Mr./Ms.</b>	
<b>from home university:</b>	<b>Technische Hochschule Ingolstadt</b>

**has been at our institution for teaching / training purposes**

<b>from (dd/mm/yyyy):</b>	
<b>to (dd/mm/yyyy):</b>	

<b>Name of host institution:</b>	
<b>Name of signatory:</b>	
<b>Function:</b>	
<b>Date:</b>	

**Stamp and Signature**

**Please note that this certification should be filled in at the end of the stay abroad!  
Not more than 7 days before departure**